

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the second floor conference room on Thursday, January 22, 2015.
Session called to order at 7:16 pm.*

Attendance

Board Members: Robert Carrozzo, President
Joanne L. Kesten, Vice President
Donald T. O'Brien, Treasurer (arrived late)
William Mclean, Trustee
Charles Jettmar, Trustee

Maggie Gough, Director
Gail Neufeld, Secretary

Enter into Executive Session at 8:10, Exit 9:20 pm

Legal issues, contract negotiations and personnel issues were discussed.

Action: The Board interviewed Peter Fishbien, Esq. from the law firm of Bee, Ready, Fishbein, Hatter, Donovan to serve as legal counsel. Further discussion and a decision regarding the hiring of legal representation to mitigate labor disputes and contract negotiations will be conducted following the result of the upcoming MOA Contract staff vote Tuesday, February 3, 2015. A special meeting of the Board of Trustees to address legal representation and/or vote on the MOA, provided same is approved by the Union, will be held on Wednesday, February 4, 2015 at 7:30 in the conference room *if need*.

Minutes from previous session

Motion by Robert Carrozzo, seconded by Joanne Kesten, to accept the December 18, 2014 minutes, as amended.

Yes – Carrozzo, Kesten, O'Brien, McLean, Jettmar
No – none

Financial Reports and Vouchers

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on January 22, 2015 and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher # 630	12/31/2014	Payroll	\$ 61,865.94
Claims Warrant	01/09/2015	Operating	\$ 78,983.14
Voucher #631	01/15/2015	Payroll	\$ 60,684.97

Motion made by Robert Carrozzo, seconded by Donald O'Brien, to approve Vouchers in the amounts listed.

Yes – Carrozzo, O'Brien, Kesten, McLean, Jettmar

No – none

Administrative and Statistics Reports

- Director's Report
- Reference Department
 - Web Resources
 - Overdrive Statistics (e-books, downloadable audiobooks)
- Children's Department Report
 - Children's Library Statistics
- Program Attendance Statistics

Director responded to all questions asked by the Board.

Motion by Robert Carrozzo, seconded by Charles Jettmar, to accept the updated versions of the Policy Against Sexual Harassment, revised Policy for Collection Development and revised FOIL Instruction Request form.

Yes – Carrozzo, Kesten, O'Brien, McLean, Jettmar

No – none

Motion by Robert Carrozzo, seconded by Charles Jettmar, to accept the Administrative Reports dated December 2014.

Yes – Carrozzo, Kesten, O'Brien, McLean, Jettmar

No – none

Motion by Robert Carrozzo, seconded by Bill McLean at 9:20 pm to exit the meeting.

The next regularly scheduled Board meeting will be Thursday, February 26 at 7:00 pm.

Respectfully submitted,

Gail J. Neufeld,
Secretary to the Board