

**Agenda for Meeting of the Board of Trustees of the Manhasset Public Library
September 10, 2014**

- I. Attendance**
- II. CASA presentation**
- III. Robert Craig/ Audit presentation**
- IV. Executive Session**
 - Personnel & Legal
 - Actions
- V. Minutes**
 - Approval of the Minutes dated July 28 , 2014
- III. Financial Report and Vouchers**
 - Vouchers/ACTION
 - Financial Review /
- IV. Administrative Reports and Statistics Reports**
 - Director's Report
 - Reference Department
 - Web Resources
 - Overdrive Statistics (e-books, downloadable audiobooks)
 - Children's Department
 - Children's Library Statistics
 - Teen Zone
 - Program Attendance Statistics
- V. Old Business/Action List**
 - Update – facility – DOB
- VI. New Business**
 - HSBC banking signatory paperwork for new account
 - Confirm hiring of Harry Meyer, CPA as in house accountant
 - Confirm Area 7 meeting dates and attendee
 - Confirm conference request
 - Confirm meeting dates