

**Minutes of the Board of Trustees of the Manhasset Public Library**

*Held at the Library in the second floor conference room on Thursday, January 21, 2016.  
Session called to order at 7:45 pm.*

**Attendance**

Board Members:

William McLean, President (absent with notice)  
Joanne L. Kesten, Vice President  
Donald T. O’Brien, Treasurer  
Robert Carrozzo, Trustee  
Charles Jettmar, Trustee

Maggie Gough, Director  
Pascale Laforest, Secretary to the Board

**Minutes from previous sessions**

Motion by Joanne Kesten, seconded by Robert Carrozzo, to accept the November 19, 2015 Minutes.

Yes – Kesten, O’Brien, Carrozzo, Jettmar  
No – none

**Financial Reports and Vouchers**

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on January 21, 2016 and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher #651	10/08/2015	Payroll	\$70,530.22
Voucher #652	10/22/2015	Payroll	\$70,093.94
Claims Warrant	10/30/2015	Operating	\$65,800.63
Claims Warrant	11/17/2015	Operating	\$319,667.30
Voucher # 653	11/05/2015	Payroll	\$71,592.81
Voucher # 654	11/19/2015	Payroll	\$69,953.86
Voucher # 655	12/03/2015	Payroll	\$71,006.07
Voucher # 656	12/17/2015	Payroll	\$68,825.00

Voucher # 657	12/28/2015	Payroll	\$70,974.58
Claims Warrant	12/31/2015	Operating	\$92,428.58
Voucher # 658	01/14/2016	Payroll	\$66,412.75
Claims Warrant	01/15/2016	Operating	\$108,464.78

Motion made by Joanne Kesten seconded by Robert Carrozzo, to approve Vouchers in the amounts listed.

Yes – Kesten, Carrozzo, O’Brien, Jettmar,  
 No – none

**Administrative and Statistics Reports**

- Director’s Report
- Reference Department
  - Web Resources
  - Overdrive Statistics (e-books, downloadable audiobooks)
- Children’s Department Report
  - Children’s Library Statistics
- Program Attendance Statistics

The Director responded to all questions.

**Old Business - *tabled***

**New Business**

**Review of Timeline for Annual Vote & Trustee Election**

**Resolution for 2016 vote and election**

Motion by Joanne Kesten, seconded by Robert Carrozzo, to accept the following resolution:

Annual Budget Meeting and Trustee Election Resolution

WHEREAS, it is necessary to conduct an Annual Meeting and to hold an election to fill one vacancy for a five year term in the office of trustee, and to approve the annual library budget; it is

RESOLVED that the Board of Registration of the Manhasset Union Free School District is requested to meet at the library on Tuesday, March 29, 2016 from 3:00 pm to 7:00 pm to conduct personal registration of non-registered, eligible residents of the District; and it is further

RESOLVED that at the close of said registration session, the Board of Registration is required to prepare and certify the roll of eligible voters and is requested to deliver the same to the Library Clerk on or before Monday, April 4, 2016; and it is further

RESOLVED that the public budget hearing of the voters of the Manhasset Union Free School District for library purposes shall be held at the Manhasset Public Library on Wednesday, March 30, 2016 at 7:00 pm; and it is further

RESOLVED that the budget vote and trustee election for the Library shall be held at the Manhasset Public Library on Tuesday, April 12, 2016 from 7 am – 9 pm.

Yes –Kesten, O'Brien, Carrozzo, Jettmar

***Election Officials for the 2016 Vote***

The Board has designated the following:

Bill McLean to act as Chief Election Inspector

Donald O'Brien as Permanent Chair Person

Chuck Jettmar as Alternate Permanent Chair Person

Motion by Joanne Kesten seconded Robert Carrozzo by to adjourn made at 9:40pm.

The next regularly scheduled Board meeting will be Thursday, February 18, 2016 at 7:30 pm in the second floor conference room.

Respectfully submitted,

Pascale Laforest  
*Secretary to the Board*