

Minutes of the Board of Trustees of the Manhasset Public Library

Held at the Library in the Conference Room on Wednesday, January 24, 2018.

Session called to order at 7:55 pm.

Attendance

Board Members:

Charles Jettmar, President (late with notice)
Gloria Su, Vice President (late with notice)
Donald T. O'Brien, Financial Officer
William McLean, Trustee (late with notice)
Judith Esterquest, Trustee

Harry Meyer, CostaRothbort, Accountant

Maggie Gough, Director

Linda Palmieri, Business Office

Charisse Relyveld-Osnato, Business Office

Ellen Majorana, Administrative Assistant

Sean Flanagan

Minutes from previous sessions

Motion by Judith Esterquest, seconded by, Charles Jettmar to accept Minutes dated December 20, 2017 as amended.

Yes – Jettmar, Su, O'Brien, McLean, Esterquest

No – none

Financial Reports and Vouchers

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on January 24, 2018 and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher #709	12/28/2017	Payroll	\$ 79,077.53
Claims Warrant	12/29/2017	Operating	\$ 137,180.32
Voucher #710	1/11/2018	Payroll	\$ 75,902.85
Claims Warrant	1/17/2018	Operating	\$ 136,207.83

Motion made by Donald O'Brien seconded by Judith Esterquest to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O'Brien, McLean, Esterquest

No – none

Administrative Report

The Trustees discussed a recent survey released by Senator Philips which asked pointed opinion questions on the tax cap and library support. The Trustees received a request for the Manhasset Times to consider placing legal notices. AS per annual resolution, the Library has the Manhasset Press as official newspaper. The Director was asked to find information regarding the costs of placing legal notices in both publications.

Additionally, the Director responded to all questions regarding her report.

New Business

Resolution to hold Budget Vote

Annual Budget Meeting and Trustee Election:

Motion made by Board Vice President Gloria Su, seconded by William McLean , that the following resolution be approved:

WHEREAS it is necessary to conduct an Annual Meeting and to hold an election to fill one vacancy for a five year term in the office of trustee, and to approve the annual library budget, it is

RESOLVED that the Board of Registration of the Manhasset Union Free School District is requested to meet at the library on March 29, 2018 from 3:00 pm to 7:00 pm, to conduct personal registration of non-registered, eligible, residents of the District, and it is further

RESOLVED that at the close of said registration session, the Board of Registration is required to prepare and certify the roll of eligible voters and is requested to deliver the same to the Library Clerk on or before, Monday April 2, 2018, and it is further

RESOLVED that the public budget hearing of the voters of the Manhasset Union Free School District for library purposes shall be held at the Manhasset Public Library on Wednesday, March 28, 2018 at 7:00 pm, and it is further

RESOLVED that the budget vote and trustee election for the Library shall be held at the Manhasset Public Library on Wednesday, April 11, 2018 from 7:00 am to 9:00 pm.

Yes - Jettmar, Su, O'Brien, McLean, Esterquest

No - none

Election Officials for the 2018 Vote

The Board has designated the following:

Judith Esterquest to act as Chief Election Inspector

Gloria Su as Permanent Chair Person

Donald O'Brien as Alternate Permanent Chair Person

Motion to enter Executive session at 8:20 pm made by Charles Jettmar and seconded by Donald O'Brien.

Executive Session ended at 11:10 pm.

No actions were taken.

Motion made by Charles Jettmar, seconded by William McLean to adjourn made at 11:15 pm.

The next regularly scheduled Board meeting will be held on February 21, 2018 at 8 pm in the 2nd floor conference room.

Respectfully submitted,

Ellen Majorana, acting as Secretary to the Board