

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the Conference Room on Wednesday, May 17, 2017.
Session called to order at 8:15 pm.*

Attendance

Board Members:

Charles Jettmar, President
Gloria Su, Vice President
Donald T. O'Brien, Treasurer
William McLean, Trustee
Judith Esterquest, Trustee

Maggie Gough, Director
Peter Fishbein, Legal Counsel
Harry Meyer, Accountant
Pascale Laforest, Secretary to Board

Motion by Judith Esterquest, seconded by, Gloria Su to enter *Executive Session*.
Executive session entered at 8:15 pm.

Discussion on legal and financial matters pertaining to labor negotiations. At 9:30, the Director, Accountant and Secretary to the Board were asked to leave the conference room in order for the Trustees and Counsel to confer. When session reconvened, the Trustees directed that no public actions were to be taken.

Executive Session exited at 10pm

Motion by Judith Esterquest, seconded by, Gloria Su to resume public meeting.

Minutes from previous sessions

Motion by William McLean, seconded by, Charles Jettmar to accept Minutes dated March 22, 2017.

Motion by Charles Jettmar, seconded by, William McLean to accept Minutes dated April 5, 2017

Motion by Judith Esterquest, seconded by, William McLean to accept Minutes dated May 3, 2017

Yes – Jettmar, Su, O'Brien, McLean, Esterquest
No – none

Financial Reports and Vouchers

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on May 17, 2017 and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher #689	3/23/2017	Payroll	\$ 73,506.33
Claims Warrant	3/27/2017	Operating	\$ 94,191.46
Voucher #690	4/6/2017	Payroll	\$ 71,275.52
Claims Warrant	4/11/2017	Operating	\$ 49,201.44
Voucher #691	4/20/2017	Payroll	\$ 75,094.35
Claims Warrant	4/26/2017	Operating	\$ 89,826.92
Voucher #692	5/4/2017	Payroll	\$ 72,348.47
Claims Warrant	5/11/2017	Operating	\$ 33,575.07

Motion made by Charles Jettmar seconded by Judith Esterquest to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O’Brien, McLean, Esterquest

No – none

Administrative Reports

The Director responded to all questions regarding her report.

Old Business/Action List

The Director continues to work with library counsel Chris Prior to gain support from Sandra Bass/ Atlas Bass Realty for the establishment of a walkway access connecting our parking lot properties.

The security system upgrade vendors have not been selected pending additional submission information.

New Business

The Director presented the draft RFQ for Trustee review and approval. Minor changes were suggested and approval given for the release.

Motion made by Charles Jettmar seconded by Judith Esterquest to adjourn made at 10:45 pm.

The next regularly scheduled Board meeting will be held on **Wednesday, June 14, 2017** at 8:00 pm in the 2nd floor conference room.

Respectfully submitted,

Pascale Laforest, Secretary to the Board