

Minutes of the Board of Trustees of the Manhasset Public Library

Held at the Library in the second floor conference room, May 22, 2012

Session called to order at 7:10 p.m.

Attendance

Board Members:

Heidi McNamara, President
Elisa Paone, Vice President
Donald T. O'Brien, Financial Secretary
(arrived at 7:28 p.m.)

Robert Carrozzo, Trustee
Joanne L. Kesten, Trustee
Maggie Gough, Director

Susan Judson, Staff
Stephanie Peterson, Staff

Secretary to the Board

Gail J. Neufeld

Minutes from previous session

Motion by Heidi McNamara, seconded by Robert Carrozzo, to accept the April 4, 2012 minutes.

Yes – McNamara, Paone, Carrozzo, Kesten

No – none

Financial Report and Vouchers

Motion by Heidi McNamara, seconded by Donald O'Brien, to approve the Financial Reports and vouchers dated March and April 2012.

Yes – McNamara, Paone, O'Brien, Carrozzo, Kesten

No – none

Vouchers

Voucher	Dtd. 3/22/12	Operating	73,776.85
Voucher #558	Dtd. 3/29/12	Payroll	74,230.29
Voucher	Dtd. 4/10/12	Operating	44,331.53
Voucher #559	Dtd. 4/12/12	Payroll	91,491.86
Voucher	Dtd. 4/16/12	Operating	64,692.04
Voucher	Dtd. 4/24/12	Operating	23,330.50
Voucher #560	Dtd. 4/26/12	Payroll	67,175.85
Voucher	Dtd. 5/7/12	Operating	28,661.74
Voucher #561	Dtd. 5/10/12	Payroll	69,016.26

Administrative and Statistics Reports

Director’s Report

- Reference Department
- Children’s Department
- Facilities Report

Director responded to all questions asked by the Board.

Statistics

- Program Attendance Statistics
- Children’s Library Statistics
- Circulation Statistics
- Overdrive Statistics

Director responded to all questions asked by the Board.

Administrative Report

Motion by Elisa Paone, seconded by Joanne Kesten, to accept the Administrative Report and Statistics dated March/April.

Yes – McNamara, Paone, O’Brien, Carrozzo, Kesten
No – none

Program Attendance Statistics

Duly noted and appended.

Children’s Library Statistics

Duly noted and appended.

New Business

Bibliotheca Quote

The RFID Smart Serve system from Bibliotheca of kiosks, hardware, software and gates was discussed and all questions were answered by the Director. This system will replace the Checkpoint/3M system which, as of July 2012, is no longer supported. The costs of conversion to the Bibliotheca will be handled through our consortium agreement with ALIS.

Motion by Heidi McNamara, seconded by Elisa Paone, to approve the Bibliotheca contract, not to exceed \$70,000.

Yes – McNamara, Paone, O’Brien, Carrozzo, Kesten

No – none

Board Meeting Dates

Tuesday, June 19, 2012, 7:00 p.m.

Monday, July 30, 2012, 7:00 p.m. – *Annual Reorganization Meeting*

Wednesday, September 19, 2012, 7:00 p.m.

Old Business

Election Results - With regards to the vote count discrepancy, the tally of 222 votes cast was correctly reported for the trustee election. The 222 tally was correctly reported because in such circumstances there was only one unopposed candidate for trustee. Absentee ballots/write-ins are cast for opposing candidates; in this case, the write-ins were for the incumbent, which the Clerk declared invalid.

RESOLVED, that the Board of Trustees accepts the report of the inspectors of the election held on Tuesday, April 17, 2012 to the effect that:

On the issue of the Library budget, the following proposition was approved by the voters with a vote of 183 in favor to 80 opposed:

RESOLVED, that the amount of \$3,784,497 is hereby provided for public library purposes for the fiscal year July 1, 2012 to June 30, 2013 and, with the addition of debt service,

the total amount of \$4,752,786 shall be raised by tax upon the taxable property of the district and shall be levied in one sum for the purposes outlined in the library budget.

On the issue of the election of a member of the Board of Library Trustees, Joanne L. Kesten was elected for a five-year term commencing July 1, 2012 with 222 votes, no votes having been cast in favor of other candidates.

Resolution to Accept Annual Report 2011

RESOLVED, that the Board of Trustees accepts the annual report 2011 on May 22, 2012.

Executive Session

Motion by Heidi McNamara, seconded by Elisa Paone, to enter into Executive Session at 8:50 p.m.

Motion by Heidi McNamara, seconded by Elisa Paone, to adjourn the meeting at 10:10 P.M.

Unanimously approved.

Next meeting scheduled for Tuesday, June 19, 2012.

Respectfully submitted,

Gail J. Neufeld
Secretary to the Board