

## **Special Minutes of the Board of Trustees of the Manhasset Public Library**

*Held at the Library in the Conference Room on Wednesday, May 30, 2018.  
Session called to order at 8:06 pm.*

### **Attendance**

Board Members:

Charles Jettmar, President  
Gloria Su, Vice President (absence with notice)  
Donald T. O'Brien, Financial Officer  
William McLean, Trustee (absent)  
Judith Esterquest, Trustee

Maggie Gough, Director

Ellen Majorana, Administrative Assistant

During the Special meeting, the following items were discussed.

The Trustees confirmed the Duties for newly appointed Treasurer Michael Tomicich.

Decision regarding landscape architect and parking lot development has been tabled pending additional information from Lincoln Paige/Ed Sands Realty.

The Director was asked to following up on generator proposals and provide a comparison chart.

The Director was told to work with Chris Prior on the contract implementation process and follow up on the Homeyer cooling tower service proposal.

Elisabeth Martin, MDA, request for information was discussed. In order for the *Hopes & Dreams Phase* to be completed, the Questionnaire must be completed. MDA needs to assess and integrate all the questionnaire input and amend the design concepts for the next phase. The Trustees approved the retainer payment of MDA #1 invoice.

Executive Session entered at 9:40pm and exited at 10:30pm.

No actions taken.

Motion made by Charles Jettmar, seconded by Judith Esterquest adjourn made at 10:35pm.

The next regularly scheduled meeting is on Tuesday, June 19 at 7:30 pm.

Respectfully submitted,

Maggie Gough, acting as secretary