

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the Conference Room on Wednesday, June 14, 2017.
Session called to order at 8:30 pm.*

Attendance

Board Members:

Charles Jettmar, President
Gloria Su, Vice President
Donald T. O'Brien, Treasurer
William McLean, Trustee
Judith Esterquest, Trustee

Maggie Gough, Director
Peter Fishbein, Legal Counsel
Pascale Laforest, Secretary to Board

Motion by Judith Esterquest, seconded by, Gloria Su to enter *Executive Session*.
Executive session entered at 8:30 pm.

Discussion on legal and financial matters pertaining to labor negotiations.

Executive Session exited at 9:20 pm

Motion by Gloria Su, seconded by, Judith Esterquest to resume public meeting.

Minutes from previous sessions

Motion by Charles Jettmar, seconded by, Judith Esterquest to accept Minutes dated
May 17, 2017.

Yes – Jettmar, Su, O'Brien, McLean, Esterquest
No – none

Financial Reports and Vouchers

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on June 14, 2017 and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher #693	5/18/2017	Payroll	\$ 75,306.20
Claims Warrant	5/31/2017	Operating	\$ 81,645.79
Voucher #694	6/1/2017	Payroll	\$ 74,900.41
Claims Warrant	6/14/2017	Operating	\$ 108,467.58

Motion made by Charles Jettmar seconded by William McLean to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O’Brien, McLean, Esterquest

No – none

RESOLUTION: to assign Capital money /projects

At a regular meeting of the Manhasset Public Library on June 14, 2017 on a motion made by Board President Charles Jettmar and seconded by Donald O’Brien, the Board adopts the following resolution to assign a portion of the 2016-2017 operating balance for Capital Projects in the amount of \$1,000,000 as per RFP for Architectural and Design Services, Security System Upgrade and Parking Lot Project.

RESOLVED, that the Board ratifies and confirms the Resolution as stated.

Yes – Jettmar, Su, O’Brien, McLean, Esterquest

No – none

Administrative Report

The Director responded to all questions regarding her report.

Old Business/Action List

The Director provided a status report on the parking lot situation. No movement at this time.

After a discussion of the security system provider proposals, the Director was instructed to arrange for vendor presentations for the selected vendors- Digital Provisions, A+ Technology and Futuristic Homes. As per Trustee availability the interviews will take place on Tuesday, June 20 at 9am or Friday, June 23 at 7pm.

New Business

The RFP responses are in and four of the five selected architects have responded. As per the timeline, the proposals are due on June 30.

The Director reviewed her list of summer projects with the Trustees. Of primary concern is the movement on the Library Repurposing/RFP for Architectural and Design Services and continuing efforts on the parking lot access.

The Trustees selected Board Meeting dates for the remainder of 2017.

The following Wednesdays at 8pm: September 27, October 25, November 15 and December 20.

Motion made by Charles Jettmar seconded by William McLean to adjourn made at 10:30 pm.

The next regularly scheduled Board meeting will be held on August 9th at 8 pm in the 2nd floor conference room.

Respectfully submitted,

Pascale Laforest, Secretary to the Board