

## **Minutes of the Board of Trustees of the Manhasset Public Library**

*Held at the Library in the second floor conference room on Tuesday June 28, 2016.*

*Session called to order at 8:25 pm.*

### **Attendance**

Board Members:

William McLean, President  
Joanne L. Kesten, Vice President (absent)  
Donald T. O'Brien, Treasurer  
Robert Carrozzo, Trustee (absent with notice)  
Charles Jettmar, Trustee

Maggie Gough, Director

Additional attendees: Gloria Su, Trustee elect

Board President, Bill McLean gave notice that Joanne Kesten has resigned her position. In her written statement dated June 13, 2016 Joanne Kesten stated:

“Due to the fact that I have sold my residence in Manhasset and therefore – as of this afternoon—am no longer a taxpaying resident, I must resign my position as Vice president and as Trustee of the Manhasset Public Library.”

The Board of Trustees and the Director express their thanks and gratitude for the years of service that Joanne Kesten has given to our library and the community. Joanne provided a unique and well informed viewpoint on library matters and she will remain one of our most active material borrowers.

June 28 was Trustee Robert Carrozzo's last board meeting but due to work commitments, he was unable to attend. The Trustees and the Director wish to thank Robert for his five years of dedicated service. During his tenure on the Board, Robert has contributed to the maintenance of fiscal responsibility in an increasingly tax weary environment. He represented the Board as chief negotiator during recent union contract negotiations, which after five years, was brought to a close in April 2015. An active and well informed member of the community, Robert's knowledgeable institutional perspective and decisive judgements are a legacy of his Trusteeship at our library.

### **Minutes from previous sessions**

Motion by Bill McLean, seconded by Donald T. O'Brien, to accept Minutes dated May 19, 2016 without amendment.

Yes – McLean, O'Brien, Jettmar

No – none

### **Financial Reports and Vouchers**

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on June 28, 2016, and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Claims Warrant	5/31/2016	Operating	\$101,817.53
Voucher #668	6/2/2016	Payroll	\$71,206.63
Claims Warrant	6/15/2016	Operating	\$88,478.77
Voucher #669	6/16/2016	Payroll	\$68,920.89

Motion made by Bill McLean seconded by Donald T. O'Brien to approve Vouchers in the amounts listed.

Yes –McLean, O'Brien, Jettmar

No – none

### **Administrative and Statistics Reports**

- Director's Report
- Reference Department
  - Web Resources
  - Overdrive Statistics (e-books, downloadable audiobooks)
- Children's Department Report
  - Children's Library Statistics
- Program Attendance Statistics

The Director responded to all questions.

### **Old Business/Action List**

*Nothing reported.*

### **New Business**

*After discussion the following decisions were made.*

*Appointment of the Board of Trustee officers for the Manhasset Public Library for the fiscal year term 2016- 17:*

Motion by Donald T. O'Brien, seconded by Bill McLean to nominate Chuck Jettmar to the Office Board President.

Yes – McLean, O'Brien, Jettmar

No – none

Motion by Donald T. O'Brien, seconded by to nominate Chuck Jettmar to nominate Gloria Su to the Office of Board Vice President.

Yes – McLean, O'Brien, Jettmar

No – none

Motion by Chuck Jettmar, seconded by Bill McLean to nominate Donald T. O'Brien as Treasurer.

Yes – McLean, O'Brien, Jettmar

No – none

*As of July 1, 2016 our Board Officers will be:*

Chuck Jettmar, President

Gloria Su, Vice President

Donald T. O'Brien, Treasurer

Bill McLean, Trustee

Vacancy, Trustee

### **New Statistic format - Library Usage 2015-2016**

*The Director presented the Trustees with a new statistic format. The Director answered all questions. This will be included in Trustee board packets replacing department currents statistics*

**ALIS Dissolution information and resolution:** The Trustees and the Director discussed the NLS/ALIS proposal. The Director has been asked to provide additional information regarding transfer of ALIS liabilities and the possible cost impact on member libraries. The issue of the resolution is postponed to our next meeting.

### **Board meeting dates July – December 2016**

The Board will be meeting on the third Wednesday of the month. The meetings will be held in the 2<sup>nd</sup> floor conference room at 8pm. There is no meeting scheduled for August 2016.

Prospective meeting dates are:

Wednesday, July 20

Wednesday, September 21

Wednesday, October 19

Wednesday, November 16

Wednesday, December 21

The Trustees discussed the 2016-17 calendar and requested additional information from the Director regarding winter holidays.

Executive Session entered at 9:30 to discuss personnel and legal matters.

No actions taken...

Executive session ended and meeting concluded at 10:45 pm

The next regularly scheduled Board meeting will be held on Wednesday, July 20 at 8:00pm in the 2<sup>nd</sup> floor conference room.

Respectfully submitted,

Maggie Gough, *acting as secretary to Board*