

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the Conference Room on Wednesday, August 9, 2017.
Session called to order at 8:30pm.*

Attendance

Board Members:

Charles Jettmar, President – absent with notice
Gloria Su, Vice President
Donald T. O’Brien, Treasurer
William McLean, Trustee
Judith Esterquest, Trustee

Maggie Gough, Director

Motion by Judith Esterquest, seconded by, Gloria Su to enter *Executive Session*.
Executive session entered at 8:30 pm.

Brief update on legal and financial matters pertaining to labor negotiations.

Executive Session exited at 8:40 pm

Motion by Gloria Su, seconded by, Judith Esterquest to resume public meeting.

Minutes from previous sessions

Motion by William McLean , seconded by, Donald O’Brien to accept Minutes dated June 14, 2017.

Yes – Su, O’Brien, McLean, Esterquest
No – none

Financial Reports and Vouchers

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on August 9, 2017 and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher # 695	6/15/2017	Payroll	\$74,281.74
Voucher # 696	6/29/2017	Payroll	\$75,465.96

Claims Warrant	6/30/2017	Operating	\$39,661.02
Claims Warrant	7/11/2017	Operating	\$48,288.49
Voucher # 697	7/13/2017	Payroll	\$84,002.68
Voucher # 698	7/27/2017	Payroll	\$71,208.12
Claims Warrant	7/31/2017	Operating	\$200,619.39

Motion made by Gloria Su seconded by Donald O’Brien to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Su, O’Brien, McLean, Esterquest

No – none

Administrative Report

The Director responded to all questions regarding her report.

Old Business/Action List

Discussion was held regarding the selection of a security system provider. Trustee Donald O’Brien raised additional questions regarding the use of specific hardware, camera/vender choice and the implementation of the interior camera security network. Those at the interview sessions seem to have heard different vendor responses and also have different interpretations of the proposals all of which was only made evident during this discussion. In order to answer the issues raised, questions will be written and circulated among the Trustees for input. The Director will forward the questions to the vendors for response. Once all the Trustees receive and review the vendor response, a decision will be made to request a second vendor meeting. The Trustees decided that they all should vote, be in agreement, before awarding the contract.

New Business

As a result of RFP review of the 5 submissions, 3 of the most promising proposals have been selected for Trustee initial round of interviews and presentation. They are: **H2M** – (Pansy Cheng), most radical construction project- stair removal, largest firm/in house expertise, most costly professional fees at 25% (of \$750,000,) **MDA** (Elizabeth Martin and **Belfiore Architects** – (Dennis Belfiore). The Trustees have selected September dates for the interviews.

Motion made by William McLean seconded by Gloria Su to adjourn made at 10:45 pm.

The next regularly scheduled Board meeting will be held on September 27th at 8 pm in the 2nd floor conference room.

Respectfully submitted,

Maggie Gough, *acting as Secretary to the Board*