

Welcome

to the Manhasset Public Library

Manhasset  
Public Library  
2013 Annual  
Report  
and  
2014-2015  
Budget  
Proposal

WINTER WARMTH

FLOWERS IN FEBRUARY & MARCH- A MULTI-MEDIA EXPLORATION

Library Services & Information



For everyone

Books, Music, Movies and More



Read, listen, watch

Downloads



eBooks and eMedia

Research



Homework help and articles

Library Programs



News & Events

Our Community



Local Organizations & Groups

[WWW.MANHASSETLIBRARY.ORG](http://WWW.MANHASSETLIBRARY.ORG)

March 2014

### Have you visited your Library lately?

We take pride in our services and commitment to our community and we want to share this information with you. The annual newsletter outlines the library's activities and accomplishments during the 2013-2014 budget year and introduces our proposed 2014-2015 budget. We have included financial breakdowns of our spending, statistics of our library usage, and highlights of our new technological initiatives and programming. During this year, the Library Trustees, Director and Staff have continued our commitment to respond to our community's needs and expectations for sound fiscal responsibility. We are dedicated to budgeting within the New York State Comptroller's guidelines which is reflected by the 1.88% tax increase for the proposed 2014-2015 Budget.

### What's going on...

The extended hours added to our weekly schedule has met with overall increased use of our facility. The heightened demand for study space has prompted the creation of an open study room on the 2<sup>nd</sup> floor. The newly designed Teen Zone on the 3<sup>rd</sup> floor provides teens with computer access, as well as study and meeting space. Utilizing grant monies, plans are in the works for adding copying, scanning and faxing services. The success of our programming efforts, especially for Children and Teens, will continue with added funding. We are committed to diversified programming, promoting literacy and author events. Our partnerships with the schools and local agencies, along with the ongoing support of the Friends of the Library, have resulted in expanded initiatives such as new Parenting Programs. Our updated and expanded website now features our very own interactive Art portal detailing current art displays in the library, artist profiles, past exhibits and contact information. Our popular database subscriptions, such as Tutor.com and Ancestry, have expanded to include Ask Art. We continue to adapt patron friendly technologies, provide download instruction and remote access to our expanding e-collections. Whether you prefer print or electronic media, our collection continues to grow and, along with our knowledgeable, friendly library staff, offers our patrons invaluable resources.

So, please take the opportunity to visit and check us out!

### Library Board of Trustees:

Robert Carrozzo, *President*, Joanne L. Kesten, *Vice President*, Donald T. O'Brien, *Treasurer*  
Cindy Cardinal, *Trustee*, Charles Jettmar, *Trustee*

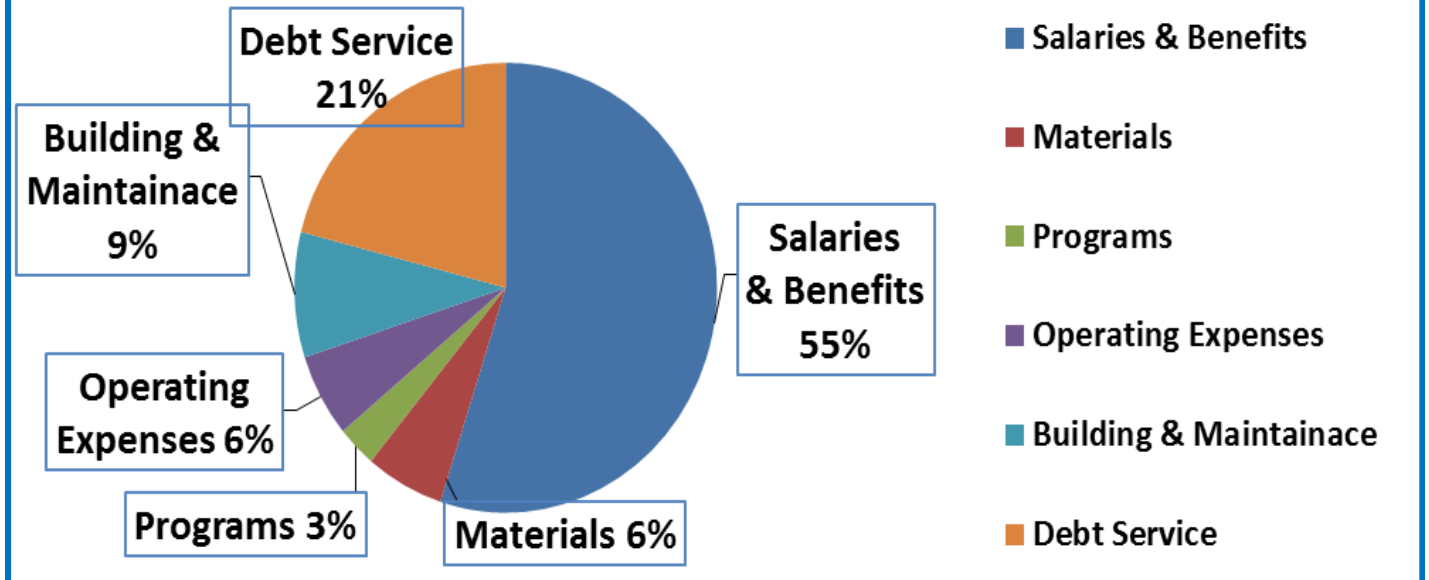
Maggie Gough, *Director*

## MANHASSET PUBLIC LIBRARY: BUDGET 2014- 2015

	<b>CURRENT 2013-2014</b>		<b>PROPOSED 2014-2015</b>
Salaries	1,835,561		1,769,301
Health Insurance	494,356	ACTIVE	283,917
		RETIREE	196,433
		MED REIMB	41,215
Pension Plan	290,443		311,552
Payroll Taxes & Insurances	171,451		165,430
	2,791,811		2,767,848
<b>MATERIALS</b>			
Books	129,000		140,000
Electronic Media & E-Books	84,200		110,000
Online Databases	37,000		45,000
Periodicals & Microfilm	18,250		16,000
	268,450		311,000
<b>OPERATING EXPENSES</b>			
ALIS-Automation Costs	45,000		50,000
NLS Funding	19,000		20,000
Programs	141,440		157,000
Telephone	18,000		20,000
Equipment & Furniture	10,000		20,000
Professional Fees & Expenses	123,500		140,000
Supplies	34,800		40,000
Postage	4,000		4,000
	376,740		451,000
<b>BUILDING AND MAINTENANCE</b>			
Utilities	154,000		160,000
Facilities - General & Contracted	187,757		150,000
Custodial Supplies	19,000		20,000
Insurance	42,000		46,000
RFID	15,000		30,000
Building Replacement Fund	35,000		45,000
	452,757		451,000
<b>TOTAL OPERATING EXPENSES</b>	3,889,748		3,980,848
<b>LESS ANTICIPATED RECEIPTS</b>	95,350		100,000
<b>TOTAL OPERATING BUDGET</b>	3,794,398		3,880,848
 <b>DEBT SERVICE</b>	 1,053,444		 1,058,169
 <b>TOTAL TAX</b>	 4,847,842		 <b>\$4,939,017</b>

**This Budget Represents a 1.88% Tax Increase**

## Your Library 2014-2015 Budget at a glance...



**Salaries & Benefits**  
DECREASED by 0.9%

**Materials** INCREASED  
by 15.5%

**Operating Expenses**  
including  
Programming  
INCREASED by 19.7%

**Building & Maintenance**  
DECREASED by 0.4%

**Debt Service**  
INCREASED by 0.4%

## Your Library Services by the numbers...

These numbers represent the current statistics and the % difference from our last reporting.

	2013	% Difference
Patrons using the Facility	113,055	+2.5%
Online services	94,276	+6.4%
Books checked out	191,496	+84.0%
Media checked out	90,733	-15.0%
Library Card holders	13,125	+2.6%
Programs for Adults	746	+18.0%
Adult Attendance	25,447	+3.0%
Programs for Children & Teens	799	+198.0%
Children & Teen Attendance	7,697	+19.0%
Use of Public Computers	25,485	+21.8%
Reverence Questions answered	43,373	+0.1%

**Manhasset Public Library** 30 Onderdonk Avenue, Manhasset, NY 11030 (516) 627-2300

**Mon:** 9am – 9pm **Tue:** 11am – 9pm **Wed:** 9am – 9pm **Thu:** 9am – 9pm **Fri:** 9am – 9pm **Sat:** 9am – 5pm **Sun:** 12pm – 5pm

**Your Library Board of Trustees**

Robert Carrozzo, President  
Joanne L. Kesten, Vice President  
Donald T. O'Brien, Treasurer  
Cindy Cardinal, Trustee  
Charles Jettmar, Trustee

Maggie Gough, Director

Non Profit Org.  
U.S. Postage  
**PAID**  
Flushing ,NY  
Permit No. 1754

***What's new at your Library...***

***E-Holdings...***

**E-Books: 24,532, Downloadable Audio: 5,675, Zinio e-magazines : 80 titles, E-Materials (cd's/dvd's): 7,429, Databases: 84 and more...**

**Reservations for Study Rooms: 2,423, Website Visits: 94,276, Library Visitors: 113,055, and ***New Book ALERTS !*****

**LIBRARY BOARD OF TRUSTEES MEETING  
& ANNUAL BUDGET HEARING  
Wednesday, March 27, 2014 at 7 pm  
In the Community Room**

**LIBRARY BUDGET VOTE & TRUSTEE ELECTION  
Wednesday, April 9, 2014  
7 am – 9 pm  
In the Community Room**