



THE
MANHASSET
PUBLIC
LIBRARY

30 Onderdonk Avenue, Manhasset, NY 11030-2322
(516) 627-2300 Fax (516) 627-4339
www.Manhassetlibrary.org

Board of Trustees Meeting held on Mar. 30, 2016

Please **PRINT**:

Name	Address or Company Affiliation
1. <i>Cecilia Trombetta</i>	<i>217 THOMPSON SHORE RD</i>
2. <i>Michael Trombetta</i>	<i>" "</i>
3. <i>ADEDAMOLA AGBOLA</i>	<i>MANHASSET TIMES</i>
4. <i>Adeline Portugal</i>	<i>54 Deepdale Rr. Manh.</i>
5. <i>Fernando Portugal</i>	<i>54 Deepdale Dr. Manh.</i>
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Minutes of the Board of Trustees and Annual Budget Hearing
of the Manhasset Public Library

*Held at the Library in the Community Room on Wednesday, March 30, 2016.
Session called to order at 7.00 pm.*

Attendance

Board Members:

William McLean, President
Joanne L. Kesten, Vice President
Donald T. O'Brien, Treasurer
Robert Carrozzo, Trustee
Charles Jettmar, Trustee

Maggie Gough, Director
Linda Palmieri, Principal Acct. Clerk
Ellen Majorana, Assist. to Director
Pascale Laforest, Secretary to the Board

Additional attendees: please see attached

Open session of the Budget hearing

Bill McLean, Board President stated the following, "In keeping with the procedure established, the Library is holding the Annual Budget hearing here in the Library. In keeping with our practice, I will turn the meeting over to the Board Treasurer, Donald O'Brien, who will present our 2016-2017 Proposed Library Operating Budget with Debt Service."

The budget calls for a 1.9% increase or \$95,593 in spending for F Y 2016-2017. While increasing 1.9%, the budget is below the allowable tax cap levy. The proposed budgets reflects increases in personnel costs due to contractual obligations and increases in taxes, pensions and health care costs. The programming and materials budget were maintained while professional services, RFID, building replacement funding were cut. The Director received funding for the History Center from Senator Martins which allowed for tax cuts while maintaining the archive resources.

Following the power point presentation, Board President Bill McLean stated, "thank you Donald for this review of the 2016-2017 Library Budget, I open the meeting for discussion or questions from those present."

The Trustees and Director answered all questions.

"If there is no (further) discussion, I will accept a formal motion to adopt the 2016-2017 Library Budget with Debt Service in the total amount of **\$5,126,806.**

"Is there a second?"

Motion by Bill McLean, seconded Donald O’Brien, to accept

Yes – McLean, Kesten, O’Brien, Carrozzo, Jettmar

No – none

Minutes from previous sessions

The February 17, 2016 Minutes were not approved until amended to reflect the dissatisfaction of Trustee/Vice President Joanne Kesten with the description of Roger Smith’s presentation for redesign services and the subsequent Board’s heated discussion which included some Trustee objections.

Financial Reports and Vouchers

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on March 30, 2016, and are allowed in the amounts shown.

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Claims Warrant	2/24/2016	Operating	\$79,065.90
Voucher #661	2/25/2016	Payroll	\$75,244.62
Claims Warrant	2/29/2016	Operating	\$29,584.07
Claims Warrant	3/9/2016	Operating	\$36,740.67
Voucher #662	3/10/2016	Payroll	\$77,117.17
Claims Warrant	3/23/20116	Operating	\$65,897.12
Voucher # 663	3/24/2016	Payroll	\$75,105.35

Administrative and Statistics Reports

- Director’s Report
- Reference Department
 - Web Resources
 - Overdrive Statistics (e-books, downloadable audiobooks)
- Children’s Department Report
 - Children’s Library Statistics
- Program Attendance Statistics

The Director responded to all questions. Trustee VP Joanne Kesten raised issues around personnel and hiring. Joanne Kesten has voiced her support of our programming person and her need for additional support. As this was not on the agenda, this discussion was tabled until the May 19th.

Old Business – tabled

New Business

Metro Proposal: The Director asked for Board approval for cleaning, flushing and recharging the closed loop cleaning system using Metro for the service as per recommendation from consultant Bill Sullivan.

The Director answered questions for the Trustees.

Motion by Bill McLean, seconded by Donald O'Brien to approve the Metro Proposal for closed loop cleaning services at the cost of \$17,729.

Yes – McLean, Kesten, O'Brien, Carrozzo, Jettmar

No – none

Parking lot arrows: In an earlier email sent to the Director, Trustee Joanne Kesten questioned the responsible party for assigning the right directional arrow in parking lot which she pointed out, resulted in traffic infractions. The Director responded that Powerhouse painted the arrow which was signed off by job consultant, Bill Sullivan, six months ago when the parking lot was repaired. The arrow direction was a minor point as issues of drainage and fissure coverage were the chief objectives of the lot repair. In addition, the directional arrow can be repainted and is scheduled to be once the weather warms up. For safety sake, Garry Serraino, facility manager, and the Director suggested that we keep the two lanes; the left lane having a straight 'in arrow' and the right lane, a straight 'out arrow'.

Executive Session- tabled

Motion Bill McLean by seconded Robert Carrozzo by to adjourn made at 8:30pm.

Please NOTE: The Annual Budget Vote and Trustee Election will take place in the Community Room on **Tuesday, April 12, 2016** from 7:00 am to 9:00 pm followed by a Special Session Board Meeting.

The next regularly scheduled Board meeting will be May 19, 2016 at 7:30 pm in the second floor conference room.

Respectfully submitted,

Pascale Laforest
Secretary to the Board

