

**Minutes of the Board of Trustees of the Manhasset Public Library Board**

**Special Session Budget Hearing and Board Meeting**

***Held at the Library in the community room.***

Budget Hearing Session called to order at 7:11 p.m.

**Attendance**

Board Members:	Robert Carrozzo, President
	Joanne L. Kesten, Vice President
	Donald T. O’Brien, Treasurer
	Cindy Cardinal, Trustee
	Charles Jettmar, Trustee

Maggie Gough, Director

Secretary to the Board	Gail J. Neufeld
<b>Attendance</b>	Ellen Majorana

*See attached for additional attendees.*

Robert Carrozzo, Board President, opened the Budget hearing specifically stating that the budget was within the required 2% tax cap limit without any loss of service. Board Treasurer, Donald O’Brien, using a power point presentation, compared last year’s budget to the proposed 2014-2015 Budget. He explained the various reasons for gains or losses in each budget category. His summary concluded with the restated fiscal goal of remaining under the tax cap by raising the 2014-2015 Budget by 1. 88%. Upon completion of the Budget presentation, the meeting was opened for discussion. Questions were answered by the Board and the Director. During the exchange, it was restated that the library webpage posts budget information and has dedicated links for comments to be sent directly to the Board.

Motion by Robert Carrozzo, seconded by Charles Jettmar to adopt the 2014-2015 Library Budget with Debt Service in the total amount of \$4,939,017.

- Yes – Carrozzo, O’Brien, Kesten, Cardinal, Jettmar
- No – none

***Resume Board meeting at 8:05 P.M.***

**Minutes from previous session**

Motion by Robert Carrozzo, seconded by Cindy Cardinal, to accept the February 27, 2014 minutes, as amended.

Yes – Carrozzo, O’Brien, Kesten, Cardinal, Jettmar

**No – none**

**Financial Report, Administrative Reports and Statistic Reports**

- Director’s Report
- Reference Department
  - Web Resources
  - Overdrive Statistics (e-books, downloadable audiobooks)
- Children’s Department
  - Children’s Library Statistics
- Program Attendance Statistics
- Facilities Report

Director responded to all questions asked by the Board.

***Financial and Administrative Reports***

Motion by Robert Carrozzo, seconded by Joanne Kesten, to accept the Financial and Administrative Report dated March 2014.

Yes – Carrozzo, O’Brien, Kesten, Cardinal, Jettmar

No – none

The Annual Budget Vote and Trustee Election will take place in the Library’s community room on Wednesday, April 9, 2014 from 7:00 A.M. to 9:00 P.M. This is considered a special meeting as the Board is validating the election numbers and confirming the Trustee election results. The next Board meeting will be Wednesday, April 23, 2014 at 7:00 p.m. in the 2<sup>nd</sup> floor Conference room.

Respectfully submitted,

Gail J. Neufeld, Secretary to the Board