

History Center at the Manhasset Public Library

Chrono files

Location: Archives shelving unit 5B, shelf - 1

Box 1

Sub group: Manhasset Public Library collection

Folders	Dates
Manhasset Public Library – library cards, sponsoring memo, catalogue index, book marks, membership cards, loan form	1937-1945
Manhasset Public Library – budgets, Treasurer’s reports	1945-49, 1977
Manhasset Public Library – hiring, building site, donation of property, Ruth Cowell, Linkletter property, book donations	1945-1952
Manhasset Public Library – establishment, Charter (copy), correspondence, brochures, history, expenditures, building fund contributors	1945-1976
Manhasset Public Library – brochures: “A Memorial Library for Manhasset”, “NCLA Odds and Book Ends”	1945-1981
Manhasset Public Library – preliminary budget, plans, proposed site, Trustee meetings	1949-1960
Manhasset Public Library – School District # 6, special meeting on construction of the library, 50 th anniversary Congressional record	1950 & 1995
Manhasset Public Library – policies and procedures	1951
Manhasset Public Library – Manhasset Community Club, letters on books on Communism	1951
Manhasset Public Library – opening, invitation list, thank you letters	1952
Manhasset Public Library – maintenance, heating & plumbing, construction, Geeco Electrical Insurance	1952-1953
Manhasset Public Library – National Library Week play	1958
Manhasset Public Library – newspaper clippings	1960-1988
Manhasset Public Library – history 1910-2006 by Florine Polner, history by Ruth Cowell	1965-2007
Manhasset Public Library – tasks of Library Trustees	1966

Box 2

Sub group: Manhasset Public Library collection

Folders	Dates
Manhasset Public Library – opening on Sunday	1970
Manhasset Public Library – AD HOC Committee, minutes, membership	1971-1973
Manhasset Public Library – circulation statistics	1973-75
Manhasset Public Library – newsletters, printing expenses	1973-1980
Manhasset Public Library – programs: art, women’s history month, octogenarians	1976-85, ND
Manhasset Public Library – 30 th & 40 th anniversaries	1980 & 1985
Manhasset Public Library – correspondence, oral history	1984
Manhasset Public Library – old Library, gala celebration, speech, announcements	1985
Manhasset Public Library – correspondence, donations	1985-2010
Manhasset Public Library – inquiries	1988-2008
Manhasset Public Library – Friends of the Library literature	1989
Manhasset Public Library – Bradley & Company appraisal	1997
Manhasset Public Library – flyers	2001-2006, ND
Manhasset Public Library – “Our Town” exhibit material captions, announcements	2006

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Box 2(cont'd)

Sub group: Manhasset Public Library collection

Folders	Dates
Manhasset Public Library – library dedication	nd
Manhasset Public Library – stationary	nd

Box 3

Sub group: Manhasset Public Library collection/ Board minutes

Folders	Dates
Manhasset Public Library – Board minutes, agenda	12/2010
Manhasset Public Library – special meeting	6/2010

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Box 4

Sub group: Manhasset Public Library collection/ studies

Folders	Dates
Library Building Program	12/1990
Appraisal of Manhasset public Library	5/1991
Capital campaign feasibility study	11/1993
Library study	9/1993
Planning for a new library – report	9/1993
1445 Northern Boulevard – report	4/1994
Village Bath Club at Strathmore – site assessment	1994
Library survey – voters’ attitudes on library expansion	1998
Library survey – voters’ attitudes on library expansion (2 reports)	2000
Environmental site assessment, phase I – 30 Onderdonk Avenue	2000
Environmental assessment form - 30 Onderdonk Avenue	2002

Box 5

Sub group: Manhasset Public Library collection/Director’s reports

Folders	Dates
Director’s reports – programs, budgets, awards, arbitration Grantom Mechanical vs. library	1984
Director’s reports – interviews of James McIntosh, Sadie Heintz, Essays “The Future-How I can make a Difference	1985
Director’s reports – Jeanne Singer, archives material donations	1986
Director’s reports – establishing a Japanese corner	1987
Director’s reports – land acquisition for the new building	1988-89
Director’s reports – Unitarian Church	1990-91
Director’s reports – building campaign, public affairs outline	1992-93
Director’s reports	1994-95

Revised 12/16