

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the Conference Room on Wednesday, January 30, 2019.
Session called to order at 8:00 pm.*

Attendance

Board Members:

- Charles Jettmar, President
- Gloria Su, Vice President
- Donald T. O'Brien, Financial Officer
- Judith Esterquest, Trustee
- William McLean, Trustee (absent)

Maggie Gough, Director
Ellen Majorana, Administrative Assistant

Minutes from previous sessions

Motion by Charles Jettmar, seconded by, Judy Esterquest to accept Minutes dated December 5, 2018.

- Yes – Jettmar, Su, O'Brien, Esterquest
- No – none

Financial Report and Vouchers:

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on January 30, 2019 and are allowed in the amounts shown.

Linda Palmieri has been here by authorized and directed to pay to each of the claimants.

Motion made by Charles Jettmar seconded by Donald O'Brien to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

- Yes – Jettmar, Su, O'Brien, Esterquest
- No – none

Voucher #734	12/13/2018	Payroll	\$98,720.04
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Claims Warrant	12/19/2018	Operating	\$109,284.28
Voucher #735	12/27/2018	Payroll	\$86,082.15
Claims Warrant	1/9/2019	Operating	\$56,344.12
Voucher #736	1/10/2019	Payroll	\$83,797.56
Claims Warrant	1/23/2019	Operating	\$120,254.28
Voucher #737	1/24/2019	Payroll	\$85,054.49

Administrative Report

The Director responded to all questions regarding her report. Requests were made to provide updated information from Elisabeth Martin/MDA. Interest in book reviews noted in the NY Post has resulted in adding this daily publication to our periodical collection.

New Business/Action list

After discussion regarding the use of paper ballots or voting machines; the Trustees decided to use voting machines unless there appears to be an uncontested Trustee Election in which case paper ballots will be used. Afterwards, the following Resolution was made to accept the proposed 2019-2020 budget.

Proposed Operating Budget for 2019-2020

Motion by Charles Jettmar, seconded by Donald O’Brien, to accept the proposed operating budget for 2019-2020 in the amount of \$ 5,533,892.00 and the amount to be raised by taxes of \$ 5,403,412.00 for consideration at the public hearing on March 28, 2019.

Yes - Jettmar, Su, O’Brien, Esterquest
 No – none

Resolution to hold Budget Vote and Trustee Election

Annual Budget Meeting and Trustee Election:

Motion made by Gloria Su, seconded by Judy Esterquest, that the following resolution be approved:

WHEREAS it is necessary to conduct an Annual Meeting and to hold an election to fill one vacancy for a five year term in the office of trustee, and to approve the annual library budget, it is

RESOLVED that the Board of Registration of the Manhasset Union Free School District is requested to meet at the library on March 27, 2019 from 3:00 pm to 7:00 pm, to conduct personal registration of non-registered, eligible, residents of the District, and it is further

RESOLVED that at the close of said registration session, the Board of Registration is required to prepare and certify the roll of eligible voters and is requested to deliver the same to the Library Clerk on or before, Monday April 1, 2019, and it is further

RESOLVED that the public budget hearing of the voters of the Manhasset Union Free School District for library purposes shall be held at the Manhasset Public Library on Thursday, March 28, 2019 at 7:00 pm, and it is further

RESOLVED that the budget vote and trustee election for the Library shall be held at the Manhasset Public Library on Wednesday, April 10, 2019 from 7:00 am to 9:00 pm.

Yes - Jettmar, Su, O'Brien, Esterquest

No – none

Election Officials for the 2019 Vote

The Board has designated the following:

Charles Jettmar to act as Chief Election Inspector

Gloria Su as Permanent Chair Person

Donald O'Brien as Alternate Permanent Chair Person

Executive session entered at 8:50 pm and exited at 9:15 pm.

Action: Permission was given to the Director to investigate FT Senior Library Clerk and report back to the Trustees.

Motion made by Gloria Su, seconded by Judith Esterquest to adjourn made at 9:20 pm.

The next regularly scheduled meeting is on February 20, 2019. Edit 3/5/2019 *Meeting canceled due to weather.*

Respectfully submitted,

Maggie Gough, acting as Board Secretary