

## **Minutes of the Board of Trustees of the Manhasset Public Library**

*Held at the Library in the Conference Room on Monday, March 4, 2019.  
Session called to order at 7:35 pm.*

### **Attendance**

Board Members:

Charles Jettmar, President  
Gloria Su, Vice President (absent with notice)  
Donald T. O'Brien, Financial Officer  
Judith Esterquest, Trustee  
William McLean, Trustee

Maggie Gough, Director

Ellen Majorana, Administrative Assistant

Also present: Elisabeth Martin, MDA, Lindsay Duddy, MDA, MPL Staff: Maria Mignano, Vickie Christie and Liz Travers

**Presentation** by Elisabeth Martin, MDA, on Library redesign options, furnishings and fixtures.

**Minutes from previous sessions** (February meeting canceled)

Motion by Charles Jettmar, seconded by, Judy Esterquest to accept Minutes dated January 30, 2019

Yes – Jettmar, O'Brien, Esterquest, McLean

No – none

### **Financial Report and Vouchers:**

The Trustees reviewed and accepted Michael Tomicich Treasurer's Report of February 21, 2019.

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on March 4, 2019 and are allowed in the amounts shown.

Linda Palmieri has been here by authorized and directed to pay to each of the claimants.

Motion made by Charles Jettmar seconded by Donald O'Brien to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, O'Brien, Esterquest, McLean

No – none

Claims Warrant	2/6/2019	Operating	\$46,175.62
Voucher #738	2/7/2019	Payroll	\$87,066.06
Claims Warrant	2/20/2019	Operating	\$79,617.57
Voucher #739	2/21/2019	Payroll	\$87,275.23

**Administrative Report**

The Director responded to all questions regarding her report.

In her report the Director noted the 2019 Vote and Election changes which includes providing all election materials in the language of the minority citizens. For Nassau County that language is Spanish. As we have begun the election process prior to receiving any official notice of this requirement, we will be providing materials in Spanish for the day of the vote.

As we have a contested, two candidate race for Library Trustee, we will be using BOE voting machines.

**New Business/Action list**

IT upgrades: The Director was given permission to move forward with the network updating. The first project will be to purchase and install new servers.

All other discussions were tabled due to time constraints.

**Executive session entered at 10:10 pm and exited at 10:30 pm.**

Action: Permission was given to the Director to hire Linda Giacalone as a FT Senior Library Clerk with salary and benefits in accordance with the CBA.

Motion made by Judith Esterquest, seconded by Bill McLean to adjourn at 10:40 pm.

There will be a special meeting of the Board on Tuesday, March 19 at 7:30pm. The meeting will be conducted in executive session.

The next regularly scheduled public meeting, the Annual Budget Hearing, will be held on Thursday, March 28, 2019.

Respectfully submitted,

Maggie Gough, acting as Board Secretary