

# THE MANHASSET PUBLIC LIBRARY

30 Onderdonk Avenue  
Manhasset, NY 11030  
(516) 627-2300

**Mon:** 9am – 9pm  
**Tue:** 11am – 9pm  
**Wed:** 9am – 9pm  
**Thu:** 9am – 9pm  
**Fri:** 9am – 9pm  
**Sat:** 9am – 5pm  
**Sun:** 12pm – 5pm

Non Profit Org.  
U.S Postage  
**PAID**  
Flushing, NY  
Permit No.1754

# THE MANHASSET PUBLIC LIBRARY

## 2016 Annual Report 2016-2017 Budget Proposal

March 2016



For more information on Manhasset's past, please visit the MPL History Center

**LIBRARY BUDGET VOTE & TRUSTEE ELECTION**  
Tuesday, April 12, 2016  
7am – 9pm in the Community Room

**LIBRARY BOARD of TRUSTEES MEETING & ANNUAL BUDGET HEARING**  
Wednesday, March 30, 2016  
at 7pm in the Community Room

The Manhasset Public Library is proud of our enduring commitment to serving our community. Our annual newsletter highlights statistics of library usage, financial breakdowns and recent endeavors. The continuous efforts of our dedicated Library Trustees, Director and Staff have upheld the promise of sound fiscal responsibility and enhanced library facilities and services. All library expenditures have been managed below the Tax Cap for three consecutive years. In addition, the Library has filed the Tax Cap Efficiency Plan to ensure the eligibility for any tax cap refund and to avoid additional financial burden for our residents.

Our Library continues to welcome more patrons and provide expanded resources. With your support, the generosity of the Friends of the Library and grant monies from our local legislator, our popular diverse programs, materials, welcoming community spaces, innovative art exhibits and newly established History Center will continue to thrive. As we celebrate our 70th anniversary, the Board of Trustees, Director and Staff thank you for your support and look forward to the opportunity to continue delivering the highest quality resources and services for generations to come!

**Library Board of Trustees:**

William McLean , President	Robert Carrozzo, Trustee	Maggie Gough, Director
Joanne L. Kesten, Vice President	Charles Jettmar, Trustee	
Donald T. O'Brien, Treasurer		

[WWW.MANHASSETLIBRARY.ORG](http://WWW.MANHASSETLIBRARY.ORG)



# MANHASSET PUBLIC LIBRARY: BUDGET 2016-2017

Your Library at a glance...

	CURRENT 2015-2016	PROPOSED 2016-2017
Salaries	\$ 1,811,590.00	\$ 2,000,000.00
Health Insurance	549,664.00	565,000.00
Pension Plan	280,000.00	286,850.00
Payroll Taxes & Insurances	176,990.00	198,000.00
	<b>2,818,244.00</b>	<b>3,049,850.00</b>
<b>MATERIALS</b>		
Books	133,500.00	133,500.00
Electronic Media & E-Books	111,500.00	111,500.00
Online Databases	50,000.00	53,400.00
Periodicals & Microfilm	28,000.00	28,000.00
	<b>323,000.00</b>	<b>326,400.00</b>
<b>OPERATING EXPENSES</b>		
Supplies	41,000.00	37,000.00
Automation Costs	71,700.00	65,000.00
Programs	163,000.00	150,750.00
Telephone	20,000.00	15,000.00
Equipment & Furniture	20,000.00	5,000.00
Professional Fees & Expenses	140,400.00	116,850.00
Postage	4,000.00	4,000.00
	<b>460,100.00</b>	<b>393,600.00</b>
<b>BUILDING AND MAINTENANCE</b>		
Utilities	160,000.00	158,000.00
Facilities - General & Contracted	155,600.00	169,500.00
Custodial Supplies	20,000.00	18,000.00
Insurance	46,000.00	42,300.00
RFID	20,000.00	2,000.00
Building Replacement Fund	45,000.00	5,500.00
History Center Project Fund	20,000.00	5,000.00
	<b>466,600.00</b>	<b>400,300.00</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>4,067,944.00</b>	<b>4,170,150.00</b>
<b>DEBT SERVICE</b>	<b>1,063,269.00</b>	<b>1,072,269.00</b>
<b>TOTAL BUDGET</b>	<b>5,131,213.00</b>	<b>5,242,419.00</b>
<b>LESS: ANTICIPATED RECEIPTS</b>	<b>100,000.00</b>	<b>115,613.00</b>
<b>AMOUNT TO BE RAISED BY TAXES</b>	<b>\$ 5,031,213.00</b>	<b>\$ 5,126,806.00</b>

**This Budget represents a 1.9% increase...which is, once again, under the Tax Cap**

## SERVICES

<b>CHECK OUTS</b>	
Books	189,982
Media	140,422
Website visits	135,955
<b>LIBRARY CARD HOLDERS</b>	<b>13,436</b>
<b>E-SERVICES</b>	
eBook titles	3,519
eBook copies	10,643
eAudiobooks	1,265 circs
eBook checkouts	6,742
<b>DIGITAL</b>	
eMagazines (zinio)titles	65
eMagazine subscribers	282
eMagazine checkouts	3,483
<b>HOOPLA -</b>	
stream movies, tv, music	1,713 users
<b>OTHER SERVICES</b>	
New book alerts	341 subscribers
Museum passes offered	16
Museum visits	290
Database number	74
Database searches	26,035
<b>FACILITY</b>	
Patron visits	199,689
Public computer use	20,702
Requests for information and assistance	19,494
Weekly hours open	73
Total annual hours	3,796

## PROGRAMS

<b>ADULT PROGRAMS</b>	834
Adult Program attendance	33,370
<b>YOUTH PROGRAMS</b>	263
Youth attendance	6,352
<b>SUMMER READING</b>	
Children & Teens participants	319
Adult participants	75
35 Summer Reading Programs	
Attended by 1549 patrons	

## POINTS TO HIGHLIGHT:

### NEW DATABASE ADDED:

**p4A Antiques Reference**  
What is it? How much is it worth?  
Use p4A to find answers to questions about your antiques.

### eMAGAZINE TITLES:

**New titles added:**  
*The Economist*  
*Highlights for Children*  
*Popular Mechanics*  
*Star Magazine*

## NEW PROJECTS & ACTIVITIES

### Manhasset Public Library History Center

- Archiving Project - photos, print materials and newspapers

### Exhibits:

- "Yours Truly, Frances Hodgson Burnett", *Spring 2015*
- For Those Who Served, *Fall 2015*

- Six unique art exhibits hosted in the Community Room
- Art featured throughout the Library



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Your library services are available on your mobile devices:

