

**Minutes of the Board of Trustees of the Manhasset Public Library**  
**November 16, 2022**

*Held at the Library in the Lower Level Meeting Room November 16, 2022.  
Session called to order at 6:15 pm.*

**Attendance**

Board Members:

Charles Jettmar, President  
Judith Esterquest, Vice President  
Donald T. O'Brien, Financial Officer  
Gloria Su, Trustee  
William Hannan, Trustee

Maggie Gough, Director  
Maria Mignano, Asst. Director  
Stephanie Catlett, Secretary

**Minutes from previous session**

Motion by William Hannan, seconded by Judith Esterquest to accept the Minutes dated October 19, 2022.

Yes – Jettmar, Esterquest, O'Brien, Su, Hannan  
No – none

**Financials, Reports and Vouchers**

The Trustees reviewed and accepted Michael Tomicich's Treasurer Report of October 28, 2022. The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on November 16, 2022 and are allowed in the amounts shown.

Voucher #835	10/27/2022	Payroll	\$ 77,527.44
Claims Warrant	10/28/2022	A-Fund/General Operating	\$ 47,068.92

Linda Palmieri has been hereby authorized and directed to pay each of the claimants.

Motion made by Donald T. O'Brien, seconded by Gloria Su, to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Esterquest, O'Brien, Su, Hannan

No – none

**Director's Report:** The Director answered all questions regarding her report.

**Security Assessment:**

The White Hat review to test our network's security vulnerabilities has been conducted by OSI. The discovery tasks were performed over the course of a week. No critical issues were identified. OSI confirmed our network interaction with NLS/ILS is secure and that no vulnerabilities have been detected.

**Preliminary Calendar for 2023 Budget Vote:**

The Annual Budget Hearing and Board Meeting will take place on Tuesday, April 4, 2023, and the Annual Budget Vote and Trustee Election will be Tuesday, April 18, 2023.

**Trustee Budget Committee:**

A Committee, consisting of Trustees Donald T. O'Brien and William Hannan, has been formed for preliminary budget review. Dates for the Budget Committee to meet are to be decided.

**Trustee Education:**

Trustees should complete their education requirement by December 31, 2022.

**Executive Session:** Entered at 7:00pm

Exited at 7:30pm

No Action Taken

The next scheduled Board Meetings are all on Wednesday evenings at 6:00 pm: December 14, 2022; January 25, 2023; February 15, 2023 and March 15, 2023.

Motion to end the meeting made by Charles Jettmar and seconded by William Hannan at 7:30 pm.

Respectfully submitted,

Stephanie Catlett  
Secretary to the Board