

Minutes of the Board of Trustees of the Manhasset Public Library
February 14, 2024

*Held at the Library in the Lower Level meeting room on Wednesday, February 14, 2024.
Session called to order at 6:10 pm*

Attendance

Board Members:

Charles Jettmar, President (arrived at 6:15 pm)
Judith Esterquest, Trustee
Donald T. O'Brien, Financial Officer (arrived at 6:18 pm)
Gloria Su, Vice President
William Hannan, Trustee

Harry Meyer, Partner, Craig, Fitzsimmons & Meyer, LLP
Maggie Gough, Director (absent with notice)
Maria Mignano, Assistant Director
Linda Palmieri, Principal Account Clerk – Business Office
Stephanie Catlett, Secretary (absent with notice)

Presentation of the proposed 2024-2025 Budget

Harry Meyer presented the revised proposed 2024-2025 budget. Linda Palmieri provided a considerable amount of vital information on personnel, health insurance and pension costs in addition to historic estimates for operating expenses. Harry provided historical explanation on evolution of tax cap and answered questions presented by Trustees regarding tax cap calculations. After discussing the line items, Harry was instructed to bring the total budget increase to 2% as per the tax cap. The total appropriation is \$6,245,400 which includes \$1,027,750, for the debt service/bond payment. The amount to be raised by taxes is \$5,842,747.

Motion was made by Donald O'Brien, seconded by Judy Esterquest, to approve the 2024-2025 Budget, as presented.

Yes – Jettmar, Esterquest, O'Brien, Su
No – Hannan

Minutes from previous session

Motion by William Hannan, seconded by Gloria Su, to accept the Minutes, dated January 29, 2024.

Yes – Jettmar, Su, Esterquest, O'Brien, Hannan
No – none

Financials, Reports and Vouchers

The Trustees reviewed and accepted Michael Tomicich’s Treasurer’s Report of February 9, 2024. The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on February 14, 2024 and are allowed in the amounts shown.

Claims Warrant	2/9/24	A-Fund/General Operating	\$ 97,076.83
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Linda Palmieri has been hereby authorized and directed to pay to each of the claimants.

Motion made by Donald O’Brien, seconded by Charles Jettmar, to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O’Brien, Esterquest, Hannan
No – none

Discussion

Trustees requested that information be provided regarding the following items:

- Addition of lighting to illuminate the “Manhasset Public Library” signage on front of library (North side, facing parking lot)
- Continue to improve position of the light fixture on the corner of Onderdonk and Northern Boulevard.
- Addition of “Manhasset Public Library” signage to exterior façade of building, on the ‘rounder’ on corner of Onderdonk and Northern Boulevard. Goal: Identification of Library when approaching building when traveling East on Northern Boulevard.
- Discussed options for ‘panic button’ for patron and staff safety. Director will continue exploring.

The date for the next Board Meeting is Monday, March 11, 2024 at 6:00 pm.

Motion to end the meeting made by Judith Esterquest, seconded by Charles Jettmar, at 7:35 pm.

Respectfully submitted,

Maria Mignano
Assistant Library Director