

Minutes of the Board of Trustees of the Manhasset Public Library
May 11, 2022

*Held at the Library in the Lower Level Meeting Room on Wednesday, May 11, 2022.
Session called to order at 6:00 pm.*

Attendance

Board Members:

Charles Jettmar, President
Gloria Su, Vice President
Donald T. O'Brien, Financial Officer
Judith Esterquest, Trustee
William Hannan, Trustee (arrived 6:20 pm)

William DeWitt, Esq.
Maria Mignano, Assistant Director
Stephanie Catlett, Secretary to the Board

Executive Session:

Various legal matters were discussed with the Library's attorney, William DeWitt, Esq.

Executive Session Entered: 6:00 pm

Executive Session Exited: 6:10 pm

ACTIONS: Counsel has directive from the Trustees

Minutes from previous session

Motion by Charles Jettmar, seconded by Gloria Su to accept the Minutes dated March 23, 2022, as amended and the Minutes of April 6, 2022.

Yes – Jettmar, Su, Esterquest, O'Brien

No – none

Financials, Reports and Vouchers

The Trustees reviewed and accepted Michael Tomicich Treasurer's Reports of April 6, 2022 and April 12, 2022. The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on May 11, 2022 and are allowed in the amounts shown.

| | | | |
|----------------|-----------|--------------------------|---------------|
| Voucher #819 | 3/17/2022 | Payroll | \$ 73,691.67 |
| Voucher #820 | 3/31/2022 | Payroll | \$ 71,934.33 |
| Claims Warrant | 3/31/2022 | A-Fund/General Operating | \$ 129,378.84 |
| Claims Warrant | 4/12/2022 | A-Fund/General Operating | \$ 72,232.86 |
| Voucher #821 | 4/14/2022 | Payroll | \$ 71,625.93 |
| Claims Warrant | 4/26/2022 | A-Fund/General Operating | \$ 46,776.69 |
| Voucher #822 | 4/28/2022 | Payroll | \$ 72,290.42 |

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants.

Motion made by Judith Esterquest, seconded by Donald T. O'Brien, to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O'Brien, Esterquest

No – none

New Business:

As of May 4, 2022, Assistant Director Maria Mignano has been added as a signatory to all Library accounts held at First National Bank of Long Island.

Motion by Charles Jettmar, seconded by Judith Esterquest to add Assistant Director Maria Mignano as a signatory to all library bank accounts held at First National Bank of Long Island.

Yes – Jettmar, Su, Esterquest, O'Brien

No – none

The date for the next Board Meeting is Wednesday, June 22, 2022.

Motion to end the meeting made by William Hannan and seconded by Charles Jettmar at 6:30 pm.

Respectfully submitted,

Stephanie Catlett, Secretary to the Board