

July 2018

Minutes July 23, 2018

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the Conference Room on Tuesday, July 23, 2018.
Session called to order at 7:54 pm.*

Attendance

Board Members:

Charles Jettmar, President
Gloria Su, Vice President
Donald T. O'Brien, Financial Officer
Judith Esterquest, Trustee
William McLean, Trustee

Maggie Gough, Director
Ellen Majorana, Administrative Assistant

Minutes from previous sessions

Motion by Charles Jettmar, seconded by, Judith Esterquest to accept Minutes dated June 19, 2018 as amended.

Yes – Jettmar, Su, O'Brien, Esterquest, McLean

No – none

Financial Report and Vouchers:

The Trustees reviewed the Treasurer report dated July 12, 2018. No questions were raised. The next scheduled date with Michael Tomicich for check and payroll signing is Wednesday, July 31, 2018 at 3pm.

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on July 23, 2018 and are allowed in the amounts shown.

Linda Palmieri has been here by authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Claims Warrant	6/27/2018	Operating	\$90,985.15
Voucher #722	6/28/2018	Payroll	\$93,943.03
Voucher #723	7/12/2018	Payroll	\$81,840.60
Claims Warrant	7/12/2018	Operating	\$125,731.76

Motion made by Charles Jettmar seconded by Donald O'Brien to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O'Brien, Esterquest, McLean

No – none

Administrative Report

The Director responded to all questions regarding her report.

The discussion of landscape architect proposals and development of the parking lot hill area was tabled pending updates from Donald O'Brien.

The discussion of the feasibility study proposals for emergency generator was tabled

The Trustees engaged in a detailed discussion surrounding space planning and recent floor plans. The Director was instructed to convey the Trustee's opinions on the plans and requests for modifications to the architect for further review and revision.

Notice was given and brief discussion accompanied the mention that Trustee Judith Esterquest and the Director will be attending the upcoming *Future of Library Design* conference which is offered by Harvard University Graduate School of Design, Executive Education.

Executive session was suspended.

Motion made by Charles Jettmar, seconded by Gloria Su to adjourn made at 10:15 pm.

The next regularly scheduled meeting is September 25, 2018.

Respectfully submitted,

Maggie Gough, acting as Board Secretary