

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the Conference Room on Tuesday, September 25, 2018.
Session called to order at 7:45 pm.*

Attendance

Board Members:

Charles Jettmar, President
Gloria Su, Vice President
Donald T. O'Brien, Financial Officer
Judith Esterquest, Trustee
William McLean, Trustee

Maggie Gough, Director
Ellen Majorana, Administrative Assistant
Elisabeth Martin, Architect
MDA Associates: Lindsey Martin

Presentation to the Trustees by Architect Elisabeth Martin on schematic designs and estimator costs. Further consideration will be given to the materials presented pending Trustee review.

Minutes from previous sessions

Motion by Charles Jettmar, seconded by, Donald O'Brien to accept Minutes dated July 23, 2018 as amended.

Yes – Jettmar, Su, O'Brien, Esterquest, McLean

No – none

Financial Report and Vouchers:

The Trustees reviewed the Treasurer report dated September 20, 2018. No questions were raised.

The next scheduled date with Michael Tomicich for check and payroll signing is Wednesday, October 11, 2018 at 1pm.

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on September 25, 2018 and are allowed in the amounts shown.

Charisse Relyveld-Osnato has been here by authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher #724	7/26/18	Payroll	\$90,964.91
Claims Warrant	7/31/18	Operating	\$130,387.47
Voucher #725	8/9/18	Payroll	\$81,783.64
Voucher #726	8/23/18	Payroll	\$85,336.83
Claims Warrant	8/29/18	Operating	\$137,828.64
Voucher #727	9/6/18	Payroll	\$80,153.37
Claims Warrant	9/18/18	Operating	\$44,453.56
Voucher #728	9/20/18	Payroll	\$83,027.29

Motion made by Charles Jettmar seconded by Donald O'Brien to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O'Brien, Esterquest, McLean

No – none

Administrative Report

The Director responded to all questions regarding her report.

Outstanding Items:

The discussion of landscape architect proposals and development of the parking lot hill area was tabled.

The discussion of the feasibility study proposals for emergency generator was tabled.

New Business/Action list:

Dates were selected for upcoming Board meeting as follows:

- October 8 at 7:30pm - Special Meeting
- October 15 at 7:30pm - Regular Board Meeting
- November 5 at 7:30pm - *Special Meeting**pending*
- November 19 at 7:30pm - *Special Meeting**pending*
- November 26 at 7:30 – Reorganization Meeting
- December 4 at 7:30 – Regular Board Meeting

Executive session was omitted.

Motion made by Charles Jettmar, seconded by Judith Esterquest to adjourn made at 10:20 pm.

The next regularly scheduled meeting is on Tuesday, October 16 at 7:30.

Respectfully submitted,

Maggie Gough, acting as Board Secretary