

**Minutes of the Meeting of Board of Trustees**  
**of the Manhasset Public Library**  
**October 8, 2020**

*Held on Thursday, October 8, 2020 in the community room.*

**Attendance**

Board Members:

Charles Jettmar, President  
Gloria Su, Vice President  
Donald T. O'Brien, Financial Officer  
Judith Esterquest, Trustee  
William Hannan, Trustee (absent with notice)

Maggie Gough, Director  
Christopher Prior, Attorney

**ACTIONS**

With the support of library counsel, Chris Prior and the Director, the Trustees asked rigorous questions and received satisfactory answers regarding the Contracts and the library finances. After which the Contracts with W.J. Northridge (project GC), WBG (project furniture vendor) and Cullen and Danowski (Auditors) were signed by the Board President.

**Minutes from previous sessions**

Motion by Charles Jettmar, seconded by Judith Esterquest, to accept the Minutes dated, September 23, 2020 as amended.

Yes – Jettmar, Su, O'Brien, Esterquest,  
No – none

**Financial Report and Vouchers:**

The Trustees reviewed and accepted Michael Tomicich Treasurer's Report of September 30, 2020.

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on October 8, 2020 and are allowed in the amounts shown.

Claims Warrant	9/30/2020	Operating	\$ 53,846.71
Voucher #781	10/1/2020	Payroll	\$ 73,128.60

Linda Palmieri has been here by authorized and directed to pay to each of the claimants.

Motion made by Donald O'Brien, seconded by Gloria Su, to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O'Brien, Esterquest

No – none

Director Report. The Director responded to all questions regarding her report.

Air- Ventilation Study- As part of the ongoing attempts to further mitigate possible COVID 19 exposure in the library facility, the Trustees acted to accept the Air-Ventilation Study Proposal from ME Engineering/Ed Bosco. The study is still underway. Still to be determined is the scope of the possible response.

Executive session: entered at 10:00 pm exited 10:30pm

No actions taken.

The next scheduled meeting is on Thursday, October 29, 2020 at 7:30pm.

Respectfully submitted,

Maggie Gough, Director