

Dec. 2018

Minutes December 5, 2018

Minutes of the Board of Trustees of the Manhasset Public Library

*Held at the Library in the Conference Room on Wednesday, December 05, 2018.
Session called to order at 7:45pm.*

Attendance

Board Members:

- Charles Jettmar, President
- Gloria Su, Vice President
- Donald T. O'Brien, Financial Officer
- Judith Esterquest, Trustee
- William McLean, Trustee (absent)

Maggie Gough, Director

Also present: Elisabeth Martin, MDA, Lindsey Duddy, MDA

Presentation by Elisabeth Martin on Library redesign options, furnishings and fixtures.

Minutes from previous sessions

Motion by Charles Jettmar, seconded by, Donald O'Brien to accept Minutes dated November 26, 2018 .

Yes – Jettmar, Su, O'Brien, Esterquest

No – none

Financial Report and Vouchers:

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on December 5, 2018 and are allowed in the amounts shown.

Linda Palmieri has been here by authorized and directed to pay to each of the claimants the amount listed within each of the operating registers and payroll vouchers listed below:

Voucher #733	11/29/2018	Payroll	\$84,763.11
Claims Warrant	11/29/2018	Operating	\$326,667.02

Motion made by Charles Jettmar seconded by Judith Esterquest to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O'Brien, Esterquest

No – none

Administrative Report

The Director responded to all questions regarding her report.

New items:

The Trustees discussed the selection of possible Board meetings including; Monday, January 7 and Wednesday, January 30. The Budget Hearing is set Wednesday, March 27 and Wednesday, April 10 for the Budget Vote and Trustee Election

The Trustees approved the Directors request for funding support for the annual Staff Holiday Luncheon to be held on Thursday, December 27.

The Director reminded the Trustees that NLS's Annual Meeting will be held on Wednesday, December 12 at 7 pm; Trustees are asked to attend.

Executive session entered at 10:30 pm and exited at 11:00pm.

Actions from executive session:

Motion made by President Charles Jettmar seconded by Judith Esterquest to acknowledge that as of 3/12/2018, Charisse Relyveld-Osnato has obtained the promotional title of Senior Account Clerk and will receive compensation as identified by the Trustees.

RESOLVED that the Board ratifies and confirms Charisse's appointment and compensation.

Yes – Jettmar, Su, O'Brien, Esterquest

No – none

Motion by President Charles Jettmar, seconded by Trustee Judith Esterquest to adopt the following that the Board ratifies and confirms, effective July 1, 2018 their contract with the Director and is to receive compensation as identified by the Trustees.

RESOLVED that the Board ratifies and confirms the Director's contract and compensation.

Yes – Jettmar, Su, O'Brien, Esterquest

No – none

Motion made by Charles Jettmar, seconded by Gloria Su to adjourn made at 11:10 pm.

The next regularly scheduled meeting is on January 7, 2019.

Respectfully submitted,

Maggie Gough, acting as Board Secretary