

Dec. 12, 2020

## **Minutes of the Board of Trustees of the Manhasset Public Library**

*Special meeting held at the Library in the Conference Room on Thursday, December 12, 2019.  
Session called to order at 6:35 pm.*

### **Attendance**

Board Members:

Charles Jettmar, President  
Gloria Su, Vice President (absent w/notice)  
Donald T. O'Brien, Financial Officer  
Judith Esterquest, Trustee  
William Hannan, Trustee

Maggie Gough, Director

Also present:

Christopher Prior, Counsel  
Linda Palmieri, Business Office  
Charisse Relyveld-Osnato, Business Office  
Ellen Majorana, Administrative Assistant

Attorney Chris Prior discussed the various features of the Bid process with the Trustees.

The Trustees reviewed the following items related to the proposed construction project:

Construction and Furniture Costs Analysis (updated), estimated Library Re-Purpose Costs plus Infrastructure Upgrades, Variance reports, Project Timeline and a Logistics Plan dated December 2019.

The Director was asked to update materials as requested.

Motion made by Charles Jettmar, seconded by Donald O'Brien to adjourn made at 9:45 pm.

The next scheduled meeting is on Thursday, January 9<sup>th</sup> at 7:30pm.

Respectfully submitted,

Maggie Gough, acting as Board Secretary