

**Minutes of the Special Meeting of the Board of Trustees**  
**of the Manhasset Public Library**

*Meeting held at the Library in the Conference Room on Tuesday, April 24, 2018.  
Session called to order at 7:50 pm.*

**Attendance**

Board Members:

Charles Jettmar, President  
Gloria Su, Vice President (absent w/notice)  
Donald T. O'Brien, Financial Officer  
William McLean, Trustee  
Judith Esterquest, Trustee

Maggie Gough, Director  
Ellen Majorana, Assist. to Director  
Michael Tomicich  
Sean Flanagan

The Trustees conducted the second interviews of Treasurer Candidates Michael Tomicich and Sean Flanagan after which a discussion was held.

Motion made by Board President Chuck Jettmar and seconded by Donald O'Brien, to appoint Michael Tomicich to the position of Treasurer

RESOLVED, that the Board ratifies and confirms the appointment as stated.

Yes – Jettmar, O'Brien, McLean, Esterquest

No – none

The Director is instructed to contact Library Counsel Chris Prior and draft a memorandum of agreement for Michael Tomicich as Library Treasurer.

The Director is instructed to contact Michael Tomicich and offer the position contingent on acceptance of the terms and conditions outlined in memorandum.

The Trustee reviewed and discussed two proposals obtained by the Director for the landscape architectural services. The Director was asked to have the providers qualify points in the proposals and resubmit for Trustee review.

The Trustee discussed upcoming meetings with Architect Elisabeth Martin. Elisabeth Martin will work with us to establish our 'Hopes & Dreams' for the project and to create goals. Elisabeth Martin will work with the Director to gather and share input from the Staff and Trustees and establish a 'Facility Planning Committee' as a Core advisory group. As this project rollout begins,

the Trustees are interested in a proposed schedule, complete with milestones and deliverables, the Estimators template for cost including a blank printout for their review and community outreach in the form of monthly articles published in local papers, visiting with community groups and other means of communication.

In addition the Director was asked to produce updated floor plans and staff organization charts.

The Trustees discussed the PSEG findings as reported by the Director. PSEG representative Mark Infranco provided the Director with MPL's power outage history which revealed that long term power outages are not the norm; and are for the most part, occur as a result of severe weather or human error. In response to outage frequency, PSEG recommends stand by generators for critical items fueled by natural gas or, if determined by the Trustees, a whole house generator. They also recommend surge protection equipment. MPL currently has surge protection on all major power equipment but that does not prevent the small, micro systems and electrical ballasts from failing during a power outage or surge.

The Director was asked obtain proposals for emergency generators for the library.

The 2018 voting result information from Bold Systems was provided to the Trustees. The information indicated that 2.05% of all eligible voters cast their vote in this year's Budget Vote and Trustee Election. The report also indicated, more women voted than men and the largest voting block were over 60 years old.

The next regularly scheduled meeting will be Wednesday, May 16 at 7:30pm

Respectfully submitted,

Maggie Gough, acting secretary to the Board