

Minutes of the Board of Trustees of the Manhasset Public Library
August 10, 2026

Held at the Library in the Lower Level on Monday, August 10, 2026. Session called to order at 7:05 pm.

Attendance

Board Members:

Charles Jettmar, President
Judith Esterquest, Vice President
Donald T. O'Brien, Financial Officer
Gloria Su, Trustee
Diane Klein, Trustee

Maria Mignano, Director

Stephanie Catlett, Secretary to the Board

Minutes from previous session

Motion by Charles Jettmar, seconded by Gloria Su to accept the Minutes dated July 15, 2026.

Yes – Jettmar, Esterquest, O'Brien, Su, Klein

No – none

Financials, Reports and Vouchers

The Trustees reviewed and accepted Brian Cleary's Treasurer Reports of July 16, 2026 and July 29, 2026. The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on August 10, 2026 and are allowed in the amounts shown.

Voucher #932	7/2/26	Payroll	\$ 89,947.84
Voucher #933	7/16/26	Payroll	\$ 92,274.02
Voucher # 933a	7/16/26	Payroll	\$ 1,400.52
Claims Warrant	7/16/26	A-Fund/General Operating	\$ 98,665.60
Claims Warrant	7/29/26	A-Fund/General Operating	\$268,765.20
Claims Warrant	7/29/26	H-Fund/Capital Projects	\$ 3,220.00
Voucher #934	7/30/26	Payroll	\$ 90,570.81

Linda Palmieri has been hereby authorized and directed to pay to each of the claimants.

Motion made by Diane Klein, seconded by Donald T. O'Brien, to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Esterquest, O'Brien, Su, Klein

No – none

Director's Report – Director answered all questions regarding her report.

Facilities Update:

As requested at the July 15, 2026 Board Meeting, FPM's *Proposal for Additional Services for Construction Documents Central Plant Replacement and HVAC System Retro-Commissioning* was amended and reviewed by Chris Prior. The proposal was subsequently signed by both MPL's Board President, Chuck Jettmar and FPM's Christopher Schwarz.

Motion by Charles Jettmar and seconded by Judith Esterquest to approve FPM's Additional Services Fee for the Cooling Central Plant Replacement and HVAC System Retro-Commissioning in the amount of \$174,400.

RESOLVED that the Board approves the increase in FPM's Engineering Services for the Cooling Central Plant Replacement and HVAC System Retro-Commissioning in the amount of \$174,400.

Yes – Jettmar, Esterquest, O'Brien, Su, Klein

No - none

Executive Session: Entered at 7:45 pm exited at 8:10 pm.

Action:

Maria Mignano shall be appointed Director of the Manhasset Public Library and shall receive those employee benefits provided to covered employees in the terms and conditions set forth in the current CBA and receive compensation as granted by the Trustees.

RESOLVED, that the Board ratifies and confirms, effective August 1, 2026, the appointment of Maria Mignano as Director of the Manhasset Public Library as set forth in the Statement of Salary and Benefits dated August 1, 2026.

Yes – Jettmar, Esterquest, O'Brien, Su, Klein

No - none

The date for the next Board meeting is Tuesday, September 22, 2026 at 7:00 pm.

Motion to end the meeting made by Gloria Su and seconded by Diane Klein at 8:40 pm.

Respectfully submitted,

Stephanie Catlett, Secretary to the Board

UNAPPROVED