

Apr. 2020

Minutes April 22, 2020

**Minutes of the Meeting of Board of Trustees**  
**of the Manhasset Public Library**  
**April 22, 2020**

*Held on Wednesday, April 22, 2020- this was a virtual session held in response to the coronavirus (COVID-19) pandemic. These minutes reflect basic discussion.*

**Attendance**

Board Members:

Charles Jettmar, President  
Gloria Su, Vice President  
Donald T. O'Brien, Financial Officer  
Judith Esterquest, Trustee  
William Hannan, Trustee

Maggie Gough, Director

**Minutes from previous sessions**

Motion by Gloria Su, seconded by, Judith Esterquest to accept the brief Minutes dated March 26, 2020.

Yes – Jettmar, Su, O'Brien, Esterquest, Hannan

No – none

**Financial Report and Vouchers:**

The Trustees reviewed and accepted Michael Tomicich Treasurer's Report of April 16, 2020.

The vouchers listed below were audited by the Board of Trustees of the Manhasset Public Library on April 22, 2020 and are allowed in the amounts shown.

Voucher #767	3/19/2020	Payroll	\$ 88,786.24
Claims Warrant	3/31/2020	Operating	\$ 57,172.38
Voucher #768	4/2/2020	Payroll	\$ 86,854.47
Claims Warrant	4/16/2020	Operating	\$ 121,887.41

Linda Palmieri has been here by authorized and directed to pay to each of the claimants.

Motion made by Gloria Su seconded by Donald O'Brien to approve Vouchers in the amounts listed.

RESOLVED, that the Board ratifies and confirms the vouchers as stated.

Yes – Jettmar, Su, O'Brien, Esterquest, Hannan

No – none

### **Administrative Report**

The Director provide a summary of her report. Items mentioned included a facility update, status of reopening planning and staff initiatives.

### **New Business**

The renovation project plans are still under review in Albany. There is no date for the NYSED review conclusions and the release of bid packages. The Trustees are committed to seeing this process through and obtaining bid costs which will determine the scope of the project.

The Director relayed staff initiatives regarding community outreach messaging Library support through the COVID19 pandemic. In addition to our online services messaging, a postcard or letter is being developed.

Next meeting: TBA

Respectfully submitted,

Maggie Gough, acting as Board Secretary